

**MINUTES OF THE GOWER LANDSCAPE PARTNERSHIP STEERING
GROUP MEETING**

Held at the Rhossili Bunkhouse and Community Centre

On Wednesday 15th July 2015 at 10am

1. Welcome and Apologies for absence

a) The Chair welcomed all present

Those present:

Mike Scott	- Chair, CCS Gower AONB Officer
Aled Davies	- Natural Resources Wales
Bryan Harries	- GLP Partnership Manager
Andrew Marvell	- Glamorgan-Gwent Archaeological Trust Ltd (GGAT)
Rebecca O'Dowd	- GLP Project Officer
Sean Hathaway	- CCS Nature Conservation Team
Alan Kearsley-Evans	- The National Trust
Roger Button	- Tourism Swansea Bay
Gordon Howe	- The Gower Society

In attendance

Mark McKenna – Down 2 Earth

b) Apologies for absence were received from:

Deborah Hill	- CCS Nature Conservation Team
Sean Hathaway	- CCS Nature Conservation Team
Kim Flanders	- CCS Planning Policy and Environment Manager
Cllr Keith Marsh	- City & County of Swansea County Councillor
Ceri Daugherty	- Natural Resources Wales
Helen Grey	- GLP Project Co-ordinator
Chris Lindley	- CCS AONB Team Leader
Ian Button	- Tourism Swansea Bay

c) Declaration of interest:

Agenda item 4 Andrew Marvel - Glamorgan-Gwent Archaeological Trust Ltd (GGAT)

Agenda item 4 Mark McKenna– Down 2 Earth

2. Minutes of the meeting

The previous Three Crosses meeting's minutes were accepted as an accurate record

3. Matters Arising

The meeting discussed the presentation by Kate **McCabe**
Re action point – for GLP to host a meeting with John Davies of Baytrans to discuss the issue and how to approach the bus companies re capacity issues.
The meeting had taken place and a number of positive outcomes had been achieved by John Davies with First Cymru and the NAT bus company.

The meeting felt that the comment re that the buses from the Qudrant station going to Gower always seemed to be at full capacity was not a true reflection and that places are usually available

The meeting was informed that re **Action - Ambassador Training Wales to be approached as to their ability to tailor the two day accreditation session for community ambassadors.** – that Ambassador Training Wales would be contacted that day on this matter as they were currently undertaking on behalf of GLP a training session in Reynoldston Village hall as part of the "Taste of Gower " initiative

Re agenda item Interpretation Content – Lecterns / App / Web site - **the Action - Any further comment on the drafts needed to be feedback to the GLP manager by Monday 8th June, whereupon the drafts would be send back to the consultants for final printing in readiness for final installation.**

The meeting was informed that Andrew Marvel had responded and these comments had been passed onto the Consultant for changes to be made

The panels would now be printed ready for installation

4. Tender Work Packages

The meeting was circulated with a number of tender opportunities which were currently available on the sell2wales site

As previously reported the process and specific tenders had been approved by the Heritage Lottery fund and represented £ 152,000 contracted work over 14 different lots

The tenders are:

- Evaluation and Monitoring of Gower Landscape Partnership Programme - £22,000
- Historical and Archaeology Delivery Package - £69,000
- Dry-Stone walling, Hedge laying and Rural skills - £62,000
- Community Supported Agriculture, Gower and its Heritage - £21,000

The meeting had a general discussion with a number of members expressing their dismay as to the bureaucracy involved in the partnership and that not sufficient

money and activity was taking place on the ground through the hard landscaping projects

A request was made to the meeting for volunteers to sit on an evaluation panel for each of these tenders to evaluate the bids and appoint the successful contractor – Gordon Howe / Alan Kearsley-Evans / Aled Davies / Mike Scott / Rebecca O’Dowd indicated their willingness to participate

Mark Mckenna made some general observations as to the process of issuing tenders through GLP and the difficulties of organisations such as Down2Earth in securing funding.

A comment was made to the meeting that Down2Earth was experiencing difficulties with the Heritage Lottery Fund in making bids as they were referred by HLF to GLP for sources of funding

Mark left the meeting at this point and invited members to the opening of Down2Earth’s Bryngwyn site that same day

5. Update on current projects

The meeting was updated by Rebecca O’Dowd on the current progress re the landscape type projects – these being: Dry stone walls / Hedgerows / Meadows

6. Heritage Lottery Fund visit

This has been postponed until the next meeting

7. Post of Administration officer – update

This is ongoing through the redeployment process

6. Date and location of next meeting

Date: Wednesday 23rd September 2015

Location: TBC

Time: 10am – 12:30pm

The meeting finished at midday